

Indira Gandhi Delhi Technical University For Women (Established by Govt. of Delhi vide Act 09 of 2012) Kashmere Gate, Delhi-110006 <u>ACADEMIC BRANCH</u>

F.No.IGDTUW/Acad/2021/446

28/02/2022

NOTICE

The link for refund of security deposit has been activated on the home page of web portal https://igdtuw.in/IGDTUW/ Detailed instructions (User Manual) is given below.

The students (Except Batch- 2017)) passed in 2021 can submit the "No dues" form for Security Refund online on the above mentioned portal immediately.

For any Non-Technical issue/ Inquires please contact <u>academics@igdtuw.ac.in</u> In case of any technical issue, please contact <u>noreply.igdtuw@gmail.com</u>

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AR (Academic Affairs)

Copy for kind information to:-

- 1. PS to Hon'ble Vice-Chancellor, IGDTUW
- 2. PS to Pro Vice-Chancellor, IGDTUW
- 3. PA to Registrar, IGDTUW
- 4. All HoD(s), IGDTUW
- 5. Incharge web Server/ System Analyst, IGDTUW with the request to upload this on the university website
- 6. Guard file

AR (Academic Affairs)



Indira Gandhi Delhi Technical University for Women

USER MANUAL

Security Refund

DATE: 17st Jan 2021, version 1.0

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1 Document Purpose

This document explains the application process flow of Security Refund Module in Indira Gandhi Delhi Technical University for Women (also referred to as "IGDTUW"). This user manual describes the Security Refund process. No Dues Request form to be filled by the students to get the security refund. Admin can see the list of the Students who have applied for the security refund.

2 Background

IGDTUW has embarked on an Institute wide ERP Project to automate of Security Refund Module. Campus EAI has implemented its product suite ERP for Apply for Security Refund by Students.

2.1 URL

Open a web browser (Chrome, Mozilla) and enter the below URL in the address bar and click enter.

https://igdtuw.in/IGDTUW/

https://igdtuw.in/IGDTUW/





2.2 Security Refund

After Clicking on that link Student has to enter her Enrolment no and fill the Informations required.

| | INDIRA GANDHI I | DELHI TECHNICAL UNIVERSITY FOR WOMEN | |
|---|--|---|---|
| | Security F | Refund and No Dues Application form | |
| Enrollment No * | 00101012016 Please fill your 11 digit enroliment number | Student Name * | Ayushi Yadav |
| Name Of Course * | Bachelor of Technology | Department * | Department of Computer Science & Engineering |
| Father's Name * | RAMESH YADAV | Mother's Name * | KAVITA YADAV |
| Security Amount Deposited | 5000 | Telephone/Mobile No. * | Enter Telephone/Mobile No. |
| Email Address * | Enter Email Address | Year Of Passing * | 2021 |
| Result * | Select | ✓ ID Card No.* | 00101012016 |
| (Attach A Copy Of ID Card) * | Browse. | | No-image |
| Stayed In Hostel * | O yes 🖲 No | | |
| | Corr | <u>espondence Address</u> | |
| House No | Enter House Number | Block/Street/Colony/Area * | Enter Block/Street/Colony/Area |
| Landmark | Enter Landmark | Country * | India 🗸 🗸 |
| State * | Select | ✓ District * | Select 🗸 |
| | | | |
| Tehsil * | Select | Village/City * | Enter Village/City |
| | | | |
| Pincode * | Enter Pincode | | |
| | | Refund Details | |
| Bank Holder Name * | Enter Bank Holder Name | Complete Bank A/C No. * | Enter Complete Bank A/c No. |
| (Attach Copy Of Cancelled Cheque) * | Browse. | | |
| Bank Name * | Enter Bank Name | Bank Address * | Enter Bank Address |
| MICR Code * | Enter MICR Code | IFSC Code * | Enter IFSC Code |
| | | UNDERTAKING | |
| □ I solemnly affirm that the information fi | rnished above is true and correct in all re | spects. The security deposit may be refunde | ed to me after deducting the dues, (if any) as indicated Mv |
| Identity Card and cancelled cheque is encl | osed. | , | |
| | | | |



After Submittion of Complete Application form, Student can view the Application form. A reference no will be generated to track the application form.

Reference No: IGDTUW/REFUND/2021/00016

| Thank You! Your Security Refund Form is Submit Successfully |
|--|
| Reference NO: IGDTUW/REFUND/2021/00016 |
| View Application Form Track Application Statua |

2.3 Security Refund Application Form.

| | | | Kashmer | re Gate, Delhi - 11 | 0006 | |
|----------------------|---------------------------|---------|-----------------|---------------------|-----------|---|
| | | | [SECUR | RITY REFUND FO | RM] | |
| Ref. No. : IGDTUW/RE | FUND/2021/0 | 0016 | | Date o | f Submis | ssion : 01-17-2021 |
| | | | Basic | Details | | |
| Student's Name : | AYUSHI YA | ADAV | | Father's Name : | RAM | IESH YADAV |
| Mother's Name : | KAVITA YAD | AV | | Name of Course : | B.TE | CH |
| Department : | Department Engineering | of Comp | outer Science & | Enrollment No : | 0010 | 1012016 |
| Security Amount Dep | osited : | 5000 | | Telephone/Mobile | lo: | 980000000 |
| Email Address : | father@gma | il.com | | Year of Passing : | 2021 | |
| Result : | Passed | | | ID Card No : | 0010 | 1012016 |
| ID Card : | | | | | | |
| | | | Correspond | ence Address | | |
| House No : | plot no 709 | | Block/Street/0 | Colony/Area : | saini vił | har |
| Landmark : | saini dhrams | shala | | Country : | India | l i i i i i i i i i i i i i i i i i i i |
| State : | Delhi (UT) | | | District : | North | h * |
| Tehsil : | Sadar Bazar | r | | Village/City : | Delhi | i |
| Pincode : | 110090 | | | | | |
| | | | Refund | l Details | | |
| Acc. No : | 2132131241 | 231241 | | Bank Name : | RCB | i |
| Account Holder : | Ayushi Yada | v | | | | |
| Bank Address : | saini vihar | | | | | |
| MICR Code : | 21321321 | | | IFSC Code : | 2132 | 1312321 |
| | | | | | | |

INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN



2.4 Security Refund Track Application.

After Filling the Security refund form, student can track the application form.



Enter the Reference No mentioned in the Application form.

| Reference No * | IGDTUW/REFUND/2021/00016 | Show | |
|----------------|--------------------------|------|--|
| | | | |



| Reference No * | IGDTUW/REFUND/2021/00016 | |
|---|---|---|
| Student Name: | AYUSHI YADAV | Enrollment No: 00101012016 |
| Name of Course: | B.TECH | Department: Department of Computer Science & Engineering |
| Show 10 🗸 | entries | Search |
| | | Search. |
| S.No. | Approvals | Search. |
| 5.No. | ↓≟ Approvals Head of Department (HOD) | Remarks If Status If Form Submitted |
| 5.No. | IE Approvals Head of Department (HOD) Computer Centre Incharge | Remarks Status I Image: Imag |
| 5.No. | Iii Approvals Head of Department (HOD) Computer Centre Incharge Librarian Librarian | Remarks II Status II Image: Imag |
| S.No. 1 2 3 4 | Iii Approvals Head of Department (HOD) Computer Centre Incharge Librarian Hostel Warden | Interview Status Interview I |
| S.No. 1 2 3 4 5 | Iii Approvals Head of Department (HOD) Computer Centre Incharge Librarian Hostel Warden Procter Procter | Interference Interference Image: Status Image: Status Image: Status Form Submitted |
| S.No. 1 2 3 4 5 6 | Iii Approvals Head of Department (HOD) Computer Centre Incharge Librarian Hostel Warden Procter Workshop Incharge | II Remarks II Status II II Form Submitted Form Submitted II Form Submitted II Form Submitted III Form Submitted IIII Form Submitted IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII |
| S.No. 1 2 3 4 5 6 7 | Iii Approvals Head of Department (HOD) Computer Centre Incharge Librarian Hostel Warden Procter Workshop Incharge Dean Students welfare Dean Students welfare | II Remarks II Status II II Form Submitted Form Submitted III Form Submitted IIII Form Submitted IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII |
| 5.No. 1 2 3 4 5 6 7 8 | Iii Approvals Head of Department (HOD) Computer Centre Incharge Librarian Hostel Warden Procter Workshop Incharge Dean Students welfare Dean Academics | II Remarks II Status I II Form Submitted Form Submitted III Form Submitted IIII Form Submitted IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII |

HELP DESK

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For any Technical issue please contact noreply.igdtuw@gmail.com